

BY-LAWS FOR THE AREA 7 OF THE COLORADO FOOTBALL OFFICIALS ASSOCIATION

ARTICLE 1 – NAME

The formal corporate name of this organization shall be the Ft Collins Football Officials Association (FCFOA). The organization shall include and also be known as Area 7 of the Colorado High School Football Association (CFOA).

ARTICLE 2 – PURPOSE

The purpose of the organization is to contribute to the educational experience and success of local Football programs by providing trained officials, to ensure that games conducted by these programs are played fairly and in accordance with the applicable rules.

ARTICLE 3 – BOARD

Section 1:

FCFOA shall be governed by a duly elected Board of Directors.

Board membership will be open to any member in good standing of the FCFOA.

The Board will consist of Area Director, Area Director Elect, two elected Trustees and the Secretary/Treasurer.

Trustees and Secretary/Treasurer will serve two year terms. The Area Director - President and Director Elect – Vice President will server a three year term as outlined by CFOA. The Area Director - President will be considered the Chairman of the Board.

Section 2:

The Board Chairman, with the approval of the Board, may appoint committees. Such committees shall exist no longer than one calendar year from the date of appointment.

Section 3:

The Board of Directors shall have at least two meetings annually to conduct the business of this Association. Such meetings shall concur with the beginning and closing of the football season. Other special meetings may be called at the discretion of the president. The Area Director - President, with the secretary-treasurer, shall arrange the time and date for all meetings of the Board of Directors. The Chairman shall preside over all meetings of the Board of Directors.

Section 4: Duties of Officers

Area Director - President:

The Area Director - President shall:

- a) Preside at all meetings of this Association and the Board of Directors.
- b) Under the direction of the Board of Directors conduct all negotiations on behalf of this Association and make every reasonable effort to further the policies adopted by this association.
- c) At his discretion, appoint committees to conduct association business.

Area Director Elect– Vice President: The Area Director – Vice President shall:

- a) Serve as a member of the Board of Directors.
- b) In case of absence or disqualification of the president, immediately assume the responsibilities and duties of the president.
- c) If the president should be unable to complete his term, the area director - vice president shall assume the office of area director - president for the remainder of that term, and then assume and continue as area director – vice president for his normal term of that office.

- d) Should the office of the area director – vice president become vacant, the Board may appoint a replacement for the remainder of the term.

Secretary-Treasurer:

- a) Keep the minutes of all meetings of the Board of Directors.
- b) Keep the minutes of all special-called meetings of the association.
- c) Send out all notices, ballots, and bills.
- d) Keep all records, collect Area 7 dues by a date set annually by the Board of Directors as out lined in section 6, pay all bills.
- e) Submit all books and records for audit which are approved by the Board of Directors.
- f) Shall assist the area directors with arranging the time and date for all meetings of the Board of Directors and notify the directors by email of such meetings.

Trustees: The Members at Large

- a) Shall serve as a member of the Board of Directors and perform duties as requested by the Board of Directors.

Section 5:

Each officer of the Association shall fulfill the duties of his office as described above. In the event that an officer does not fulfill his duties, or is not able to fulfill his duties, he may be removed from office according to CFOA Bylaws. Removal from office does not affect the official's membership in the association.

Section 6:

Prior to July 1 of each year the Board of Directors shall determine and publish the Active Member requirements, including but not limited to: number of meetings required to attend, cost of dues and date dues must be paid to the Treasurer.

ARTICLE 4 - MEMBERSHIP

Section 1:

Membership shall be classified into active, inactive, and provisional status as hereinafter set forth.

Section 2:

Active members carry the privilege of voting in association meetings. They may also hold office in the association and officiate in any games, including playoffs, so assigned, which are sanctioned by the Colorado High School Activities Association.

Active members must:

- a) Pay annual dues
- b) Take an annual test published by the National Federation
- c) Attend a minimum number of meetings as determined by the Board of Directors
- d) Conform with CFOA/CHSAA requirements for membership

An official who moves to Colorado and is a member in good standing in the football officials' association of another state may transfer his membership and become an active member in this association.

Section 3:

Membership in the FCFOA shall begin annually on January 1st and shall be for a term of one year.

Section 4:

Inactive membership may be granted to any previously active member who desires to maintain membership status, but who does not wish to officiate games which are sanctioned by the Colorado High School Activities Association during the period this status of membership is effective. This membership status can

only be granted to a person who has been an active member for at least three years immediately preceding his application for such status.

Inactive members:

- a) Shall have the privilege of attending all meeting open to members and shall have the privilege of voting
- b) Shall not be eligible to hold office with the Association
- c) Are not required to meet attendance or test requirements
- d) Shall be on the mailing list for announcements
- e) Annual dues for inactive members shall be one-half that of the active CFOA membership dues

Section 5:

Provisional membership may be granted at the discretion of the Board of Directors (to individuals who have not achieved a passing score on the current football examination) and shall be qualified to officiate subject to the following restrictions:

- a) Provisional members shall not have voting privileges in the Association.
- b) Provisional members shall not be eligible to officiate any playoff games in Colorado.
- c) Provisional membership ends at the conclusion of the football season.
- d) Provisional members shall not be eligible to officiate varsity games.

Section 6:

All applicants for membership in FCFOA shall be of good moral character.

ARTICLE 5 – COST OF FCFOA MEMBERSHIP

It shall be the responsibility of the Board of Directors to set the costs and fees to be paid by the members of FCFOA. All members shall be required to pay dues and fees as established annually by the Board of Directors. Failure to pay FCFOA dues by the date set by the Board of Directors will result in a late fee determined by the Board of Directors.

ARTICLE 6 – MEETINGS

The number of meetings held annually and the number of required meetings to be attended by an official for consideration as a member in good standing will be established by the Board of Directors annually

ARTICLE 7 - FCFOA ELIGIBILITY

Section 1: Varsity Games:

- a) Be in good standing with FCFOA
- b) New officials must complete a minimum of six high school sub varsity games in Area 7
- c) If a shortage of eligible officials exists for any varsity games the Area Director may grant a waiver on the six game requirements on a game by game basis
- d) If official is a transfer into Area 7, he/she must have a letter confirming experience

Section 2: Play-off Eligibility:

- a) Good standing with FCFOA
- b) Meet the required number of meetings established by the Board of Director annually
- c) Pay dues by the established date set by the Board of Directors annually.
- d) Work a minimum of two sub varsity high school games in Area 7
- e) In the event of an unusual circumstance, the board of directors may grant a waiver for play-off eligibility.

Section 3: New Crew Chief in Area 7.

- a) Such person must make request to FCFOA board prior to Feb 1st
- b) After FCFOA board approval, the Area Director – President shall present the Crew Chief and crew members to local assignors for approval based on needs and qualifications.

Section 4:

Satisfying the requirements in Sections 1, 2 and 3 does not assure or guarantee game assignments.

ARTICLE 8 – CONDUCT OF MEMBERS

Officials are expected to comply with the National Federation’s Code of Ethics for Officials and the Colorado Football Officials Association (CFOA) code of ethics.

Members of FCFOA are also subject to the by-laws of the CHSAA, which registers officials to officiate interscholastic football in the State of Colorado. When there is a conflict between by-laws the FCFOA by-laws shall prevail.

ARTICLE 9 – VOTING (OTHER THAN AMENDMENTS)

Voting will be done electronically or ballot. Members must be in good standing to vote and can only vote once using one of the two acceptable methods. A majority vote of those voting is sufficient to enact Association business.

Officers:

Each position shall be voted separately. If more than two members are nominated for a position, a minimum vote of 51% is required to be elected. If no one receives a minimum of 51% of the vote, the two top vote getters will have a runoff election.

ARTICLE 10 - AMENDMENTS

By-laws may be amended by presenting the Amendments to the membership of FCFOA and then the Amendments must be published for at least two weeks prior to voting. A quorum, 2/3 of the FCFOA membership, must vote on the amendment and must pass by a 2/3 majority vote.

These by-laws were approved by the FCFOA on 11/11/2014

Ryan Roark, Area Director	Date
David Trimble, Area Director Elect	Date
Pat Dion, Secretary/Treasurer	Date
Louie Sanchez, Trustee	Date
Gary Kietzmann, Trustee	Date